



## Bursary Application Form

Please e-mail this application form as an attachment to [enquiries@jgs.org.uk](mailto:enquiries@jgs.org.uk) with **Bursary** clearly in the Subject Field. Please submit in doc or docx format only.

Summarise the key points below and try to **limit the form to two pages of A4**.

Please attach your CV, the total budget and any supporting material you feel will be useful to your application

### 1. About You:

1a. Name, address, telephone, email and date of birth.

1b. Where do you work/study and why Japanese gardens?

1c. Please provide name, position and email address for a responsible person who will support your request and/or details of the educational event. Please attach a signed letter from your education partner/affiliate/host to confirm that arrangements are firmly in place. *We will contact you before writing to them to ensure they are aware of your application.*

### 2. Outline of your project/visit:

Planned project/activity/initiative with dates:

### 3. What are the aims and objectives of your project/visit?

How do you intend to achieve them?

### 4. What will be the impact on you and on the wider UK Japanese Garden Community?

How will you share and disseminate your experience?

### 5. Your total project budget

Please attach a detailed project budget. We need to know the estimated total cost of your Project even though our bursary may only to support part of it.

### 6. What other sources of financial support including own funding are anticipated?

Please give amounts where appropriate

Organisations approached:

Date confirmed:

Name & Date .....

Signed .....

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Thank you. Please e-mail this application form to: [enquiries@jgs.org.uk](mailto:enquiries@jgs.org.uk)

Applications can be considered throughout the year and results will be announced within 6 weeks of the date of submission.

We regret that we cannot make retrospective awards.

**NB:** The acceptance of a bursary application does not imply any obligation on the part of the Japanese Garden Society and applicants should not make any commitments in anticipation of an award.